

**UNITED NATIONS AGENCIES,  
PROGRAMMES AND FUNDS,  
AND SPECIALIZED AGENCIES**

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**FAO**  
**FOOD AND AGRICULTURE**  
**ORGANIZATION OF THE UNITED NATIONS**

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**Address** Viale delle Terme di Caracalla  
I-00100 Rome  
Italy

**Telephone** +39-06/57051

**Fax** +39-06/5705 3152

**Website** [www.fao.org](http://www.fao.org)

**Contact** Ms. N. McKeon  
Senior Programme Officer  
Resources and Strategic Partnerships Unit  
Tel. +39-06/5705 3852  
Fax +39-06/5705 5175  
E-mail <nora.mckeon@fao.org>

**Yearbook and  
encyclopaedic  
entries** Multimedia Branch  
Tel. +39-06/5705 2248  
Fax +39-06/5729 7299  
E-mail <peter.lowrey@fao.org>

**Information  
materials** Ms. S. Simpson-Woodward  
Information Service  
Tel. +39-06/5705 4243  
E-mail <sheila.simpsonwoodward@fao.org>

**Photographs** Ms. D. Young  
Photo Library  
Tel. +39-06/5705 3662  
Fax +39-06/5729 7299

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## FAO (continued)

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- Publications** Information Products (Sales)  
Sales and Marketing Group  
Tel. +39-06/5705 2689  
Fax +39-06/5705 3360  
E-mail <publications-sales@fao.org>  
Website (www.fao.org/catalog/giphome.htm)
- Press, radio and video materials** Mr. N. Parsons  
Chief, News and Multimedia Branch  
Tel. +39-06/5705 3276  
Fax +39-06/5705 3699  
E-mail <nick.parsons@fao.org>
- Development support communication materials** Mr. J-P Ilboudou  
Officer-in-Charge, Communication for Development Group  
Tel. +39-06/5705 6889  
E-mail <loyvan.crowder@fao.org>
- Subject areas**
- Agriculture
  - Commodities and trade
  - Cooperatives
  - Education
  - Employment
  - Environment
  - Fisheries
  - Food
  - Food quality and food standards
  - Forestry
  - Gender and development
  - Genetic resources
  - Health
  - Land and water
  - Livestock
  - Nutrition
  - Policy and planning
  - Population
  - Sustainable rural development

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## FAO (continued)

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**Services/  
materials  
available**

- A comprehensive range of data and information on world food and agriculture, as well as information on FAO activities and access to the FAO Photo Library, is available on the FAO website. FAO publications can also be ordered through the Internet. A web page dedicated to NGOs ([www.fao.org/tc/NGO](http://www.fao.org/tc/NGO)) is also available.

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**IAEA**  
**INTERNATIONAL ATOMIC ENERGY AGENCY**

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**Address** Wagramerstrasse 5  
B.P. 100  
A-1400 Vienna  
Austria

**Telephone** +43-1/26000

**Fax** +43-1/26007

**E-mail** <Official.Mail@iaea.org>

**Website** [www.iaea.or.at/worldatom](http://www.iaea.or.at/worldatom)

**Contact** Mr. Mohamed ElBaradei  
Director-General

Mr. Piet DeKlerk  
Director  
Office of External Relations and Policy Coordination  
Tel. +43-1/2600 21250  
Fax +43-1/2600 29785

Mr. Mark Gwozdecky  
Director  
Division of Information

**Subject areas** IAEA addresses all peaceful uses of nuclear energy and serves as the inspectorate to verify states' non-proliferation commitments under the Non-Proliferation Treaty and similar accords. It assists with training and technology transfer with respect to developing member states across a broad spectrum of nuclear applications in agriculture, health, hydrology, insect pest eradication and other fields. It places special emphasis on safety-related issues and serves as a clearinghouse for state-of-the-art knowledge in nuclear science.

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## IAEA (continued)

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**Service/  
materials  
available**

Extensive databases are available on the following subjects.

- Nuclear power plants and research reactors
- Waste management
- Maintenance of nuclear equipment
- Electricity-generating options and impacts
- Nuclear incidents or accidents
- Technical cooperation

Information is also available on subjects such as verification of nuclear non-proliferation commitments and radiation in everyday life.

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# ICAO

## INTERNATIONAL CIVIL AVIATION ORGANIZATION

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<b>Address</b>	999 University Street Montreal, Quebec Canada H3C 5H7
<b>Telephone</b>	+1-514/954 8219
<b>Fax</b>	+1-514/954 6077
<b>E-mail</b>	<icaohq@icao.int>
<b>Website</b>	<a href="http://www.icao.org">www.icao.org</a>
<b>Contact</b>	Mr. Denis Chagnon Public Information Officer Tel. +1-514/954 8220 Fax +1-514/954 6376 E-mail <dchagnon@icao.int>
<b>Objectives</b>	ICAO was created in 1944 to promote the safe and orderly development of international civil aviation. A specialized agency of the United Nations, it sets international standards and regulations necessary for the safety, security, efficiency and regularity of air transport. ICAO also serves as the medium for cooperation in all fields of civil aviation among its 188 contracting states.
<b>Subject areas</b>	<ul style="list-style-type: none"><li>• Air navigation</li><li>• Air transport</li><li>• Civil aviation and the environment</li><li>• Aviation safety</li><li>• Aviation security</li><li>• Facilitation of international air transport</li><li>• Training</li><li>• Technical cooperation</li><li>• Legal issues</li></ul>

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## ICAO (continued)

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**Services/  
materials  
available**

- Annexes to the Chicago Convention
- Procedures for Air Navigation Services
- Comprehensive guidance materials
- *The ICAO Training Manual*
- Regional Air Navigation Plans
- Aircraft Accident Digests
- *Lexicon of Terms Used in International Civil Aviation*
- *Digest of Statistics*
- Minutes and Documents of the Legal Committee
- *Catalogue of ICAO Publications and Audio Visual Aids*
- Free promotional publications
- *The ICAO Journal* (by subscription)
- Videos

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**ICJ**  
**INTERNATIONAL COURT OF JUSTICE**

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<b>Address</b>	Peace Palace 2517 KJ The Hague Netherlands
<b>Telephone</b>	+31-70/302 2323
<b>Fax</b>	+31-70/364 9928
<b>E-mail</b>	<information@icj-cij.org>
<b>Website</b>	www.icj-cij.org
<b>Contact</b>	Mr. Philippe Couvreur Registrar of the Court Tel. +31-70/302 2323
<b>Information</b>	Mr. Arthur Th. Witteveen First Secretary of the Court in Charge of Information Matters Tel. +31-70/302 2336
<b>Objectives</b>	<p>The court is the principal judicial organ of the UN. Its main function is to decide, in accordance with international law, cases that are submitted to it by states.</p> <p>It is directed to apply international conventions establishing rules expressly recognized by the contesting states; international custom, as evidence of a general practice accepted as law; the general principles of law recognized by civilized nations; and judicial decisions and teaching of the most highly qualified publicists of the various nations as subsidiary means for the determination of rules of law.</p> <p>It also gives advisory opinions, when requested, to the UN General Assembly and the Security Council on any legal question, and to other organs of the UN and specialized</p>

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## ICJ (continued)

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agencies that are authorized by the General Assembly to request them on questions arising within the scope of their activities.

**Services/  
materials  
available**

- *Reports of Judgments, Advisory Opinions* (English/French)
- *Pleadings, Oral Arguments, Documents* (English/French)
- *Acts and Documents concerning the Organization of the Court No. 5* (English/French)
- *Yearbook* (annual, English and French)
- *Bibliography of the International Court of Justice* (annual, English/French)
- *Catalogue of the Publications of the International Court of Justice* (annual, English/French)
- *Handbook on the Court* (English/French)
- *Pamphlet (Questions and Answers) on the Court* (English)

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**IFAD**  
**INTERNATIONAL FUND**  
**FOR AGRICULTURAL DEVELOPMENT**

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**Address** Via del Serafico 107  
I-00142 Rome  
Italy

**Telephone** +39-06/54591

**Fax** +39-06/5459 2141

**E-mail** <ifad@ifad.org>

**Website** www.ifad.org

**Contact** *Rome*  
Ms. Sappho Haralambous  
Coordinator, NGOs and Civil Society Partnerships  
Economic Policy and Resources Strategy Department  
Tel. +39-06/5459 2238  
E-mail <s.haralambous@ifad.org>

Ms. Vera Weill-Hallé  
Liaison Officer USA, Representation of the Fund  
E-mail <v.weillhalle@ifad.org>

*New York*  
1 UN Plaza  
DC-1 Building, Room 1220  
New York NY 10017, USA  
Tel. +1-212/963 0546  
Fax +1-212/963 2787

*Washington DC*  
1775 K Street NW, Suite 410  
Washington DC 20006, USA  
Tel. +1-202/331 9099  
Fax +1-202/331 9366

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## IFAD (continued)

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- Subject areas**
- Combatting rural poverty and hunger in developing countries.
  - Promoting agricultural and rural development among the poorer and disadvantaged segments of rural populations in developing countries.

- Service/  
materials  
available**
- *Annual Report*
  - *World Rural Poverty Study*
  - *Dynamic Partnership with Non-Governmental Organizations*
  - Website
  - Publications
  - Films (video cassettes)
  - Press kits

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**ILO**  
**INTERNATIONAL LABOUR OFFICE**

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**Address** 4 chemin des Morillons  
CH-1211 Geneva 22  
Switzerland

**Telephone** +41-22/799 6111

**Fax** +41-22/798 8685

**Website** [www.ilo.org](http://www.ilo.org)

**Contact** Ms. Zohreh Tabatabai  
Director, Department of Communication  
Tel. +41-22/799 7912  
Fax +41-22/799 8577  
E-mail <[communication@ilo.org](mailto:communication@ilo.org)>

Mr. Jean-François Retournard  
Director, Bureau for Employers' Activities  
Tel. +41-22/799 8941  
Fax +41-22/799 8948  
E-mail <[actemp@ilo.org](mailto:actemp@ilo.org)>

Mr. Dominique Peccoud  
Relations with Non-Governmental Organizations  
Tel. +41-22/799 6495  
Fax +41-22/799 7146  
E-mail <[exrel@ilo.org](mailto:exrel@ilo.org)>

Mr. Manuel Simón Velasco  
Director, Bureau for Workers' Activities  
Tel. +41-22/799 6238  
Fax +41-22/799 6570  
E-mail <[actrav@ilo.org](mailto:actrav@ilo.org)>

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## ILO (continued)

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<b>Information materials</b>	Ms. G. Scott Department of Communication Tel. +41-22/799 7783 Fax +41-22/799 8577 E-mail <communication@ilo.org>
<b>Printed materials (excluding the press)</b>	A. Donati Tel. +41-22/799 8040 Fax +41-22/798 6361
<b>Subject areas</b>	<ul style="list-style-type: none"><li>• Fundamental principles and rights at work</li><li>• Employment and incomes</li><li>• Strengthening of health at work, social protection and social security</li><li>• Strengthening of social dialogue and tripartism</li></ul>
<b>Other information</b>	<p>Copies of public information materials are available on the ILO website (<a href="http://www.ilo.org">www.ilo.org</a>) or can be obtained from the following ILO offices.</p> <p>ILO Regional Office for Africa 01 B.P. 3960 Abidjan 01, Côte d'Ivoire Tel. +225/20 31 89 00 Fax +225/20 21 28 80 E-mail &lt;abidjan@ilo.org&gt;</p> <p>ILO Regional Office for Asia and the Pacific P.O. Box 2-349, Rajadamnern Nok Avenue Bangkok 10200, Thailand Tel. +66-2/288 1234 Fax +66-2/288 3062 E-mail &lt;bangkok@ilobkk.org.th&gt;</p>

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## ILO (continued)

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ILO Regional Office for the Arab States  
PO Box 11-4088, Riad el Solh  
Beirut 11072150, Lebanon  
Tel. +961-1/752400  
Fax +961-1/752405  
E-mail <beirut@ilo.org>

ILO Regional Office for Europe and Central Asia  
4 route des Morillons  
CH-1211 Geneva 22, Switzerland  
Tel. +41-22/799 6666  
Fax +41-22/799 6061  
E-mail <europe@ilo.org>

ILO Regional Office for the Americas  
PO Box 14-724, Lince  
Lima 14, Peru  
Tel. +51-1/215 0300  
Fax +51-1/421 5292  
E-mail <oit@oit.org.pe>

ILO Liaison Office with the United Nations  
220 East 42nd Street, Suite 3101  
New York, NY 10017-5806, USA  
Tel. +1-212/697 0150  
Fax +1-212/697 5218

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**IMF**  
**INTERNATIONAL MONETARY FUND**

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<b>Address</b>	700 19th Street NW Washington, DC 20431 USA
<b>Telephone</b>	+1-202/623 7000
<b>Fax</b>	+1-202/623 4661 or 623 6220
<b>E-mail</b>	<ngoliaison@imf.org>
<b>Website</b>	www.imf.org
<b>Contact</b>	Mr. Thomas C. Dawson Director External Relations Department Tel. +1-202/623 9660  Ms. Simonetta Nardin Public Relations Officer External Relations Department Tel. +1-202/623 4899
<b>Activities</b>	<ul style="list-style-type: none"><li>• Regulates operation of international monetary system</li><li>• Promotes exchange stability and maintains orderly exchange arrangements among members</li><li>• Provides financial assistance, subject to conditions, to member countries in balance of payments difficulties</li><li>• Facilitates expansion and balanced growth of international trade</li></ul>
<b>Services/ materials available</b>	<ul style="list-style-type: none"><li>• <i>Annual Report</i></li><li>• <i>The Annual Report on Exchange Arrangements and Exchange Restrictions</i></li><li>• <i>IMF Survey</i></li><li>• <i>Finance &amp; Development</i></li></ul>

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## IMF (continued)

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- *Lettre d'information à l'intention de la société civile*
- *World Economic Outlook*
- Regular and special reports, statistical bulletins, books, periodicals, pamphlets and working papers
- Briefings and liaison services provided for NGOs and other groups on request

### **Other information**

NGOs may also contact IMF liaison offices at the following addresses.

64-66 avenue d'Iéna  
F-75116 Paris  
France  
Tel. +33-1/40 69 3079  
Fax +33-1/47 23 4089

58 rue de Moillebeau  
CH-1209 Geneva  
Switzerland  
Tel. +41-22/918 0300  
Fax +41-22/918 0303

Fund Office United Nations  
1 Dag Hammarskjöld Plaza, 26th Floor  
New York, NY 10017-2201  
USA

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**IMO**  
**INTERNATIONAL MARITIME ORGANIZATION**

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<b>Address</b>	4 Albert Embankment London SE1 7SR United Kingdom
<b>Telephone</b>	+44-20/77 35 7611
<b>Fax</b>	+44-20/75 87 3210
<b>E-mail</b>	<info@imo.org>
<b>Website</b>	www.imo.org
<b>Contact</b>	Ms. Olga Bósquez Senior Deputy Director and Head, External Relations Office Tel. +44-20/77 35 7611, ext. 3129 E-mail <obosquez@imo.org>
<b>Press materials</b>	Mr. Lee Adamson Public Information Manager Tel. +44-20/77 35 7611, ext. 3153 E-mail <ladamson@imo.org>
<b>Subject areas</b>	Drafting and adoption of international conventions, codes and recommendations relating to the following. <ul style="list-style-type: none"><li>• Maritime safety including construction, equipment and operation of ships; crew standards; navigation</li><li>• Prevention of marine pollution</li><li>• Facilitation of maritime traffic</li><li>• Legal matters affecting maritime transport</li><li>• Assistance in implementation of the above through technical assistance programmes</li></ul>
<b>Services/ materials available</b>	<ul style="list-style-type: none"><li>• <i>IMO News</i> (free quarterly magazine)</li><li>• Information leaflets and documentation</li><li>• Press briefings</li></ul>

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**INSTRAW**  
**INTERNATIONAL RESEARCH AND TRAINING**  
**INSTITUTE FOR THE ADVANCEMENT OF WOMEN**

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**Address**            *Headquarters*  
EPS No A-314  
P.O. Box 52-4121  
Miami, FL 33152-4121  
USA

**Street address**    Calle Cesar Nicolas Penson 102 A  
Santo Domingo D.N.  
Dominican Republic

**Telephone**        +1-809/685 2111

**Fax**                +1-809/685 2117

**E-mail**             <instraw.hq.sd@codetel.net.do>

**Website**           www.un-instraw.org

**Contact**          Ms. Tatjana Sikoska  
Officer-in-Charge  
E-mail <estamiris@un-instraw-gains.org>

**Objectives**        The objective of the institute is to promote the empowerment  
of women through research, training, and the collection and  
dissemination of information.

As of 2000, the institute's new mandate calls for its work to be  
based on the utilization of new information and  
communication technologies (ICTs) on the basis of which the  
electronic Gender Awareness Information and Networking  
System, GAINS, was established. GAINS is a global  
knowledge-building, networking and information  
dissemination system to promote women's empowerment,  
consisting of a global database of gender-related resources;

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## INSTRAW (continued)

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a Platform of Researchers and Trainers; a decentralized network of national focal points and regional nodes; and a network of ICT specialists. The GAINS system services UN entities, governmental and non-governmental organizations, research and training centres, academic institutions and the private sector at large.

**Subject areas**

For 2001, the Institute focused its work on:

- Women, conflict resolution and peace-building
- Men's roles and responsibilities towards promoting gender equality
- Women's empowerment through the use of ICTs

**Services/  
materials  
available**

- Platforms for researching and networking
- Electronic global databases on gender-related knowledge and information
- Bulletin boards and chat rooms for gender-related research and training

A list of INSTRAW publications is available on request or on its website.

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**ITC**  
**INTERNATIONAL TRADE CENTRE UNCTAD/WTO**

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<b>Mailing address</b>	Palais des Nations CH-1211 Geneva 10 Switzerland
<b>Address</b>	54-56 rue de Montbrillant CH-1202 Geneva Switzerland
<b>Telephone</b>	+41-22/730 0111
<b>Fax</b>	+41-22/733 4439
<b>Website</b>	<a href="http://www.intracen.org">www.intracen.org</a>
<b>Contact</b>	Ms. Elaine Bisson External Relations Officer Tel. +41-22/730 0315
<b>Subject areas</b>	<ul style="list-style-type: none"><li>• Product and market development</li><li>• Development of trade support services</li><li>• Trade information</li><li>• Human resource development</li><li>• International purchasing and supply management</li><li>• Needs assessment and programme design for trade promotion</li></ul>
<b>Materials available</b>	<ul style="list-style-type: none"><li>• Information materials including leaflets and press releases</li><li>• <i>Annual Report</i></li><li>• Quarterly trade promotion magazine <i>International Trade FORUM</i> (free to trade-related organizations in developing countries and economies transition, paid subscription for others)</li><li>• Market studies and trade promotion handbooks (free to trade-related organizations in developing countries and economies transition, available for sale to others)</li><li>• Website</li></ul>

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**ITU**  
**INTERNATIONAL TELECOMMUNICATION UNION**

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**Address** Place des Nations  
CH-1211 Geneva 20  
Switzerland

**Telephone** +41-22/730 5111

**Fax** +41-22/733 7256

**E-mail** <itumail@itu.int>

**Website** [www.itu.int](http://www.itu.int)

**Contact** Mr. Gary Fowlie  
Head  
Corporate Communications  
Tel. +41-22/730 6039  
Fax +41-22/730 5939  
E-mail <pressinfo@itu.int>

**Documentation** Ms. Kristine Clara  
Head  
Library Service  
Tel. +41-22/730 6900  
E-mail <library@itu.int>

Ms. Heather Heywood  
Head  
Archives Service  
Tel. +41-22/730 6770  
Fax +41-22/730 5326  
E-mail <archives@itu.int>  
Website [www.itu.int/library](http://www.itu.int/library)

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## ITU (continued)

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**Publications  
sales**

Ms. E. Metz  
Head  
Sales service  
Room T715  
Tel. +41-22/730 5470  
Fax +41-22/730 5194  
E-mail <sales@itu.int>

**Electronic  
publishing**

Mr. M. Adea  
Head  
Electronic Publishing Service  
Room M318  
Tel. +41-22/730 6079  
E-mail <adea@itu.int>

**Subject areas**

All aspects relating to new information and communication technologies (regulatory, technical and development)

**Services/  
materials  
available**

- Regulations and standards (ITU-T and ITU-R recommendations)
- Technical publications, manuals and handbooks
- Statistics and trends (eg, ITU-D indicators, general trends in telecommunications reform)
- Administrative and technical conference documents; publications related to seminars and colloquia
- Regulatory publications and publications related to telecommunications policy
- A variety of publications about radiocommunication and telecommunication technologies and development
- Photographs
- *ITU News* (ITU's official monthly journal)

See ITU's website for more information.

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**OHCHR**  
**OFFICE OF THE UNITED NATIONS**  
**HIGH COMMISSIONER FOR HUMAN RIGHTS**

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<b>Address</b>	Palais Wilson 52 rue des Pâquis CH-1202 Geneva Switzerland
<b>Telephone</b>	+41-22/917 9000
<b>Fax</b>	+41-22/917 9012
<b>E-mail</b>	<secre.hchr@unog.ch>
<b>Website</b>	<a href="http://www.unhchr.ch">www.unhchr.ch</a>
<b>Contact</b>	Ms. Giovanna Zucchelli Human Rights Officer Office PW-2090 Tel. +41-22/917 9189 Fax +41-22/917 9004
<b>Objectives</b>	<p>In December 1993, the UN General Assembly adopted a resolution (A/RES/48/141) according to which the High Commissioner for Human Rights is the principal UN official responsible for activities pertaining to human rights under the direction and authority of the UN Secretary-General. In this task, the High Commissioner is assisted by a Deputy High Commissioner.</p> <p>The OHCHR is the UN secretariat focal point in the field of human rights. It carries out research; encourages the ratification and implementation of international conventions; undertakes evaluative and investigative missions; produces reports; and collects and disseminates information in the field of human rights. It ensures that the approaches adopted in the UN system take into account peacekeeping; preventive diplomacy; the rights of children, women, indigenous peoples, migrant workers and minorities.</p>

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## OHCHR (continued)

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The OHCHR provides secretariat services to the Commission on Human Rights; the Subcommission on the Promotion and Protection of Human Rights; Committee Against Torture; Human Rights Committee; Committee on the Elimination of Racial Discrimination; Committee on the Rights of the Child; and the Committee on Economic, Social and Cultural Rights. It assists Special Rapporteurs (thematic and by country) nominated by the Commission on Human Rights and the Subcommission, as well as Independent Experts designated by the Secretary-General.

### Services/ materials available

- *Human Rights Yearbook*—contains information on the activities of UN human rights bodies for the present year (bilingual, English/French)
- *Human Rights Professional Training Series*—handbooks and manuals on different practical topics (elections, national institutions, etc.) and for various professional groups such as police officers, the legal profession, social workers, etc. (English, French and Spanish)
- *Fact Sheet Series*—short information booklets for the non-specialist public on various human rights mechanisms and different human rights issues (English, French, Spanish, Russian, Arabic and Chinese)
- *Human Rights Quarterly* (multilingual)
- Information sessions, on request, for NGOs, members of the diplomatic corps, students and public officials
- Copies of certain studies, reports and human rights reference materials available upon request

Visit the OHCHR website for more information.

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**UNAIDS**  
**JOINT UNITED NATIONS**  
**PROGRAMME ON HIV/AIDS**

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<b>Address</b>	20 avenue Appia CH-1211 Geneva 27 Switzerland
<b>Telephone</b>	+ 41-22/791 3666
<b>Fax</b>	+41-22/791 4187
<b>E-mail</b>	<unaid@unaid.org>
<b>Website</b>	www.unaid.org
<b>Contact</b>	Information <unaid@unaid.org>  Human Resources <hrm@unaid.org>  Media <press@unaid.org>  Webmaster <webmaster@unaid.org>
<b>Subject areas</b>	<ul style="list-style-type: none"><li>• Identification of sound policies and strategies for prevention of HIV transmission and care of HIV-positive people, support of research to develop new tools and approaches</li><li>• Assisting government departments, community groups and other partners to build up the capacity to manage their own response to the epidemic, especially in developing countries and countries in transition</li><li>• Advocating for ethical and effective initiatives carried out with adequate resources and by a wide range of partners, including non-governmental and grassroots organizations and people whose lives are affected or threatened by the epidemic</li></ul>

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## UNAIDS (continued)

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**Services/  
material  
available**

- Helping strengthen and streamline action by the programme's co-sponsors (ILO, UNICEF, UNDCP, UNDP, UNFPA, UNESCO, WHO and the World Bank) and other UN bodies in support of national responses to HIV/AIDS

UNAIDS is developing a comprehensive system of information on AIDS policies, strategies and programmes worldwide. The Information Centre disseminates information in printed form on request as well as electronically (see website).

The programme is also developing the Best Practice Collection dealing with a range of subjects related to HIV and AIDS. It is comprised of five different components. *Technical Updates* summarize the main problems and challenges as well as best practice responses. *Point of Views* are advocacy documents aimed primarily at journalists and community leaders. *Case Studies* provide examples of best practice. *Key Materials* represent authoritative up-to-date thinking on topics of the Best Practice Collection. *Presentation Graphics* provide illustrative material and talking points for speeches and other presentations.

UNAIDS is currently working on collating and codifying information about international best practice on the best ways to prevent people from being infected by HIV and to care for those who have been infected. Country profiles provide an additional source of information about country-level activities.

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**UNCDF**  
**UNITED NATIONS CAPITAL DEVELOPMENT FUND**

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<b>Address</b>	Room DC2-2614 1 UN Plaza New York, NY 10017 USA
<b>Telephone</b>	+1-212/906 6221
<b>Fax</b>	+1-212/906 6479 or 906 6929
<b>E-mail</b>	<uncdf@undp.org>
<b>Website</b>	www.uncdf.org
<b>Contact</b>	Ms. Laura Kullenberg Senior Policy Advisor Programme Policy and Evaluation Unit Tel. +1-212/906 6221  Mr. Adam Rogers Information Specialist Tel. +1-212/906 6221
<b>Objectives</b>	<p>The United Nations Capital Development Fund is a multilateral donor agency working to develop new solutions for poverty reduction in the least developed countries, especially in Africa where the fund concentrates 70% of its resources. UNCDF works to reduce poverty in the following ways.</p> <ul style="list-style-type: none"><li>• Strengthening the capacity of local governments to provide public goods and services, providing resources to make centralization policies meaningful and promoting participation in the planning of public investment</li><li>• Setting up local development funds (LDFs) for small investment activities that are prioritized and implemented by local people</li></ul>

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## UNCDF (continued)

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- Promoting a balanced use of natural resources by working with local organizations and local governments to find viable solutions to degraded ecosystems, often in the form of small development projects that are environmentally sustainable
- Addressing the needs of women and ensuring their participation, particularly in credit projects, LDFs and eco-development
- Strengthening basic infrastructure, both social (water supply and sanitation systems, health centres, schools, etc.), and economic (rural roads, markets, etc.), identified and managed by local authorities and communities, and implemented by the local private sector
- Supporting and assisting microfinance institutions that provide financial services to the poor, and helping to improve their capacity to provide financial services far beyond the duration of the project, including both credit to micro-entrepreneurs and savings instruments
- Establishing partnerships between local governments, community groups, the private sector and local NGOs

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**UNCTAD**  
**UNITED NATIONS CONFERENCE**  
**ON TRADE AND DEVELOPMENT**

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<b>Address</b>	Palais des Nations CH-1211 Geneva 10 Switzerland
<b>Telephone</b>	+41-22/907 1234 or 917 1234
<b>Fax</b>	+41-22/907 0122
<b>Website</b>	<a href="http://www.unctad.org">www.unctad.org</a>
<b>Contact</b>	Mr. Dieter Koenig Officer-in-Charge, Civil Society Outreach Tel. +41-22/907 5661 E-mail < <a href="mailto:dieter.koenig@unctad.org">dieter.koenig@unctad.org</a> >  Ms. Amel Haffouz Economic Affairs Officer, Civil Society Outreach Tel. +41-22/907 5048 E-mail < <a href="mailto:amel.haffouz@unctad.org">amel.haffouz@unctad.org</a> >
<b>Subject areas</b>	<ul style="list-style-type: none"><li>• Globalization and development</li><li>• Macro-economic and development policies<ul style="list-style-type: none"><li>– globalization, finance and sustainable development</li><li>– debt management and financial analysis system</li><li>– economic cooperation among developing countries</li><li>– contribution to the implementation of the UN New Agenda for the Development in Africa in the 1990s</li><li>– programme of assistance to the Palestinian people</li></ul></li><li>• International trade in goods and services, and commodities<ul style="list-style-type: none"><li>– The Uruguay Round and trading opportunities</li><li>– trade, environment and development</li><li>– generalized system of preferences (GSP)</li><li>– competition law and policy and protection</li><li>– trade analysis and information</li></ul></li></ul>

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## UNCTAD (continued)

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- commodity-related issues such as commodity markets, and management of commodity resources for development
  - Investment, enterprise development and technology
    - international investment, transnationals and technology flows
    - national innovation and investment policies
    - enterprise development strategies
    - financing and accounting
    - competitiveness and technological capacity building
  - Services infrastructure for development and trade efficiency
    - trade supporting services such as customs, transportation, banking, insurance, telecommunications and business information
    - trade efficiency
  - Least developed countries, landlocked and island developing countries
  - Sustainable development
  - Poverty alleviation
  - Empowerment of women
  - Economic cooperation among developing countries
  - Technical cooperation in support of UNCTAD's objectives, *inter alia*, as an executing agency of UNDP
- Services/  
materials  
available**
- *Trade and Development Report* (annual)
  - *World Investment Report* (annual)
  - *The Least Developed Countries Report* (annual)
  - *Review of Maritime Transport* (annual)
  - *Handbook of International Trade and Development Statistics* (annual)
  - *Advanced Technology Assessment System Bulletin* (occasional)
  - *Monthly Commodity Price Bulletin*
  - *Transnational Corporations* (three times a year)
  - *Guide to UNCTAD Publications* (annual)
  - Discussion Papers on UNCTAD issues
  - Press releases, information brochures and briefing papers
  - Speakers and resource persons for briefings on UNCTAD issues and North-South dialogue

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**UNDP**  
**UNITED NATIONS DEVELOPMENT PROGRAMME**

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<b>Mailing address</b>	<i>New York</i> 1 UN Plaza New York, NY 10017 USA	<i>Geneva</i> Palais des Nations CH-1211 Geneva 10 Switzerland
<b>Address</b>	see above	Geneva Executive Centre 11-13 chemin des Anémones CH-1219 Châtelaine (GE) Switzerland
<b>Telephone</b>	+1-212/906 5000	+41-22/979 9542
<b>Fax</b>	+1-212/906 5364	+41-22/979 9005
<b>E-mail</b>	<hq@undp.org>	
<b>Website</b>	www.undp.org	
<b>Contact</b>	Ms. Cassandra Waldon NGO Liaison Officer Division of Public Affairs Tel. +1-212/906 6499	Mr. Jean Fabre Deputy Director Public Affairs Tel. +41-22/917 8541
	Ms. Caitlin Wiesen Manager, Civil Society Organizations and Participation Programme Bureau for Policy and Programme Support Tel. +1-212/906 5906	Mr. Stephane Oertel Programme Officer Tel. +41-22/917 8539
<b>Subject areas</b>	<ul style="list-style-type: none"><li>• Development assistance and technical cooperation</li><li>• Employment and livelihoods</li><li>• Environment and natural resources</li><li>• Governance</li></ul>	

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## UNDP (continued)

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- HIV/AIDS and development
  - Human development initiatives
  - Least developed countries
  - Management development
  - National economic and social planning
  - NGO activities in developing countries
  - Post-crisis reconstruction and rehabilitation
  - Poverty eradication and grassroots participation
  - Role of the private sector in development
  - Technical cooperation among developing countries (TCDC)
  - Technology transfer
  - Women in development
- Services/  
materials  
available**
- *Choices* (the human development magazine, quarterly)
  - *Co-operation South* (TCDC journal)
  - *UNDP Flash* (newsletter)
  - *UNDP Annual Report*
  - *Human Development Report* (annual)
  - Booklets, brochures, leaflets, etc.
  - TV/video productions (*Azimuths*, a video magazine)
  - Posters
  - Briefings
  - Press liaison
  - Raw information on specific development topics and activities
  - Support for visits to developing countries by development journalists
  - Organization of visits to developing countries (in special circumstances)
  - *Results Oriented Annual Report*
  - National and regional *Human Development Reports*

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**UNEP**  
**UNITED NATIONS ENVIRONMENT PROGRAMME**

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<b>Address</b>	<i>Headquarters</i> B.P. 30552 Nairobi Kenya	<i>Regional Office for Europe</i> Case postale 356 CH-1219 Châtelaine (GE) Switzerland
<b>Street address</b>	Gigiri Nairobi Kenya	International Environment House 15 chemin des Anémones CH-1219 Châtelaine (GE) Switzerland
<b>Telephone</b>	+254-2/621234	+41-22/917 8111
<b>Fax</b>	+254-2/226886 or 622624	+41-22/917 8024
<b>E-mail</b>	<dcpinfo@unep.org>	<roe@unep.ch>
<b>Website</b>	www.unep.org	
<b>Contact</b>	<i>Outside Europe</i> Communications and Public Information Room S-212 Tel. +254-2/623293 Fax +254-2/623927 E-mail <Nick.Nuttall@unep.org>	<i>In Europe</i> Mr. F. Schlingemann Regional Director Tel. +41-22/917 8291 Fax +41-22/917 8024 E-mail <frits.schlingemann@unep.ch>
<b>NGOs/civil society</b>	Mr. Subramonia Ananthakrishnan Chief Civil Society and NGO Unit Division of Policy Development and Law Tel. +254-2/623870 Fax +254-2/624324 E-mail <anantha.krishnan@unep.org>	

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## UNEP (continued)

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- Subject areas**
- Environmental health
  - Ecosystems
  - Desertification control
  - Conservation
  - Soils and water resources
  - Forestry
  - Energy
  - Natural disasters
  - Environment and development
  - Environmentally sound and appropriate technology
  - Industry and the environment
  - Oceans
  - Support measures—environmental education and training, information and public affairs, technical assistance
  - Environmental management
  - Environmental law
  - Environmental assessment including
    - environmental monitoring
    - sources of technical, scientific and decision-oriented information on the environment (INFOTERRA)
    - the International Register of Potentially Toxic Chemicals (IRPTC)
    - outer limits and basic human needs—data unit
  - Non-governmental organization, civil society relations

**Other information** Public information materials can be obtained from UNEP Regional and Liaison Offices.

*Washington*  
1707 H. St. NW Suite 300  
Washington, DC 20006  
USA  
Tel. +1-202/785 0465  
Fax +1-202/785 2096 or 785 4871  
E-mail<brennan.vandyke@rona.unep.org>

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## UNEP (continued)

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### *Africa*

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E-mail <sekou.toure@unep.org>

### *Latin America and the Caribbean*

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Mexico  
Tel. +52-5/202 7529 or 202 7493  
Fax +52-5/202 0950  
E-mail <rsanchez@unep.mx>

### *Asia and the Pacific*

United Nations Building  
Rajadamnern Nok Avenue  
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Fax +66-2/280 3829 or 288 1000  
E-mail <andrewsni@un.org>

### *West Asia*

1083 Road n° 425  
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Bahrain  
Tel. +973/826600  
Fax +973/825110 or 825111  
E-mail <myunrowa@batelco.com.bh>

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**UNESCO**  
**UNITED NATIONS EDUCATIONAL,**  
**SCIENTIFIC AND CULTURAL ORGANIZATION**

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<b>Address</b>	7 place de Fontenoy F-75352 Paris 07 SP France
<b>Telephone</b>	+33-1/45 68 10 00
<b>Fax</b>	+33-1/45 68 16 90
<b>Website</b>	<a href="http://www.unesco.org">www.unesco.org</a>
<b>Contact</b>	Mr. Omar Massalha Director Division of Relations with International Organizations Tel. +33-1/45 68 12 97  Ms. Neda El Khazen Ferrier Chief Section of Non-Governmental Organizations and Foundations Tel. +33-1/45 68 18 77
<b>Subject areas</b>	<ul style="list-style-type: none"><li>• Communications, informatics and information</li><li>• Copyright</li><li>• Earth sciences</li><li>• Education and literacy</li><li>• Energy resources</li><li>• Engineering science</li><li>• Environment</li><li>• Human rights</li><li>• Marine sciences</li><li>• Peace, international understanding, tolerance</li><li>• Population issues</li><li>• Preservation of cultural heritage</li><li>• Water sciences</li><li>• Women</li><li>• Youth</li></ul>

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## UNESCO (continued)

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**Services/  
materials  
available**

- Documentation centre
- Photo library
- Video library
- Publications and multimedia (DVDs, CD-ROM, VHS videos)
- Libraries, archives
- *The New Courier*

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**UNESCO: IBE**  
**INTERNATIONAL BUREAU OF EDUCATION**

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<b>Address</b>	Case postale 199 CH-1211 Geneva 20 Switzerland
<b>Street address</b>	15 route des Morillons CH-1218 Grand-Saconnex (GE) Switzerland
<b>Telephone</b>	+41-22/917 7825
<b>Fax</b>	+41-22/917 7801
<b>Website</b>	<a href="http://www.ibe.unesco.org">www.ibe.unesco.org</a>
<b>Contact</b>	Ms. Celia Braslavsky Director Tel. +41-22/917 7826 E-mail <c.braslavsky@ibe.unesco.org>
<b>Documentation and Library</b>	Ms. Felicity Nacereddine Head, Documentation and Information Unit Tel. +41-22/917 7852 E-mail <f.nacereddine@ibe.unesco.org>
<b>Objectives</b>	The IBE is a UNESCO institute specializing in the content of education, curricula, educational methods and the structure of education. Its main priority is education for all for learning to live together. The IBE's three basic programmes are: capacity building in the field of curriculum development through its international network; the creation of a resource bank and an observatory of educational structures, content and methods; the promotion of a policy dialogue between decision-makers, educators and other partners by organizing sessions of the International Conference on Education. The IBE is also engaged in co-operation activities with member states

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## UNESCO: IBE

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(technical assistance); it takes on the role of clearing house in the field of curricula for HIV/AIDS preventive education. It has a large documentation centre as well as databases which are available on the Internet ([www.ibe.unesco.org](http://www.ibe.unesco.org)). The IBE also publishes widely, including *Prospects*, UNESCO's quarterly review of comparative education.

**Services/  
materials  
available**

- Publications (catalogue available on request)
- Library services (open to specialists only by appointment)

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**UNFPA**  
**UNITED NATIONS POPULATION FUND**

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<b>Address</b>	<i>New York</i> 220 E. 42nd Street New York, NY 10017 USA	<i>Geneva</i> Palais des Nations CH-1211 Geneva 10 Switzerland
<b>Street address</b>	see above	11 chemin des Anémones CH-1219 Châtelaine (GE) Switzerland
<b>Telephone</b>	+1-212/297 5011	+41-22/917 8572 or 917 8574
<b>Fax</b>	+1-212/557 6416	+41-22/917 8016
<b>E-mail</b>	<scruggs@unfpa.org>	<palstra@unfpa.org>
<b>Website</b>	www.unfpa.org	
<b>Contact</b>	Mr. Stirling Scruggs Director, Information, Executive Board and Resource Mobilization Division Room DN-2304 Tel. +1-212/297 5011	Mr. Erik Palstra Senior External Relations Officer Room GEC C609 Tel. +41-22/917 8563
<b>Subject areas</b>	<ul style="list-style-type: none"><li>• Reproductive health including family planning and sexual health</li><li>• Population and development strategies</li><li>• Advocacy</li></ul>	
<b>Services/ materials available</b>	<ul style="list-style-type: none"><li>• Resource materials</li><li>• TV and video productions</li><li>• Project support</li></ul>	

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**UN-HABITAT**  
**UNITED NATIONS HUMAN**  
**SETTLEMENTS PROGRAMME**

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<b>Address</b>	<i>Headquarters</i> P.O. Box 30030 Nairobi Kenya	<i>New York</i> Room DC2-0943 2 UN Plaza New York, NY 10017 USA
<b>Telephone</b>	+254-2/621234, 623067 or 625001	+1-212/963 4200
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<b>Website</b>	www.unhabitat.org	
<b>Contact</b>	Ms. S. Turkmemetogullari Partners Coordination and NGO Liaison Officer Office of the Executive Director and Special Programmes Tel. +254-2/624327 or 623137 Fax +254-2/624250 or 623080 E-mail <turkmems@unhabitat.org>	Ms. A. Gebre-Ebzil Officer-in-Charge UN-HABITAT New York Tel. +1-212/963 4200 E-mail <lamour@un.org>
<b>Other information</b>	UN-HABITAT regional and information offices can also be contacted.	
	<i>Africa and the Arab States</i> PO Box 30030 Nairobi 00100 Kenya Tel. +254-2/621234 or 623221 Fax +254-2/623904 or 623328 E-mail <roaas@unchs.org> Website www.unchs.org/roaas	<i>Asia and the Pacific</i> ACROS Fukuoka Building 1-1-1 Tenjin, Chuo-ku Fukuoka 810 Japan Tel. +81-92/724 7121 Fax +81-92/724 7124 E-mail <habitat.fukuoka@unchs.org> Website www.fukoka.unchs.org

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## UN-HABITAT (continued)

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<horcher@unhabitat.datanet.hu>

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Tel. +55-21/515 1700  
Fax +55-21/515 1701  
E-mail <habitat@habitat-lac.org>  
Website www.habitat-lac.org

### *Western Europe*

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11-13 chemin des Anémones  
CH-1219 Châtelaine (Geneva)  
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Tel. +41-22/917 8646  
Fax +41-22/917 8046  
E-mail <habitatgva@unog.ch>

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14 rue Montoyer  
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<unchspe@public.bta.net.cn>  
Website www.cin.gov.cn/habitat

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Fax +91-44/857 2673  
E-mail  
<unchssp@md2.vsnl.net.in>

### *Russian Federation*

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